



Polk County, Texas

# ORDER

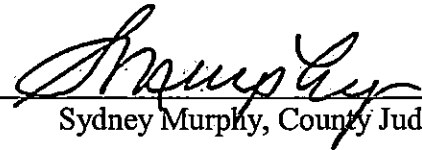
## OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus/Salvage Property and Disposition thereof

**WHEREAS**, in a regular meeting of the Polk County Commissioners Court held September 27, 2022 certain item/s as listed on Asset Management Forms attached hereto as Exhibit "A" were determined to be surplus/salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

**THEREFORE**, the aforementioned item/s listed on Exhibit "A" of this Order are hereby designated as Surplus/Salvage Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

**BE IT FURTHER ORDERED**, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.



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Sydney Murphy, County Judge

### CERTIFICATE OF THE COUNTY CLERK

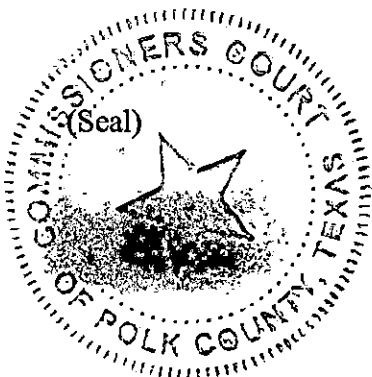
The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on September 27, 2022.

**IN WITNESS WHEREOF**, I have affixed my signature and the official seal of the Polk County Commissioners Court.



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Schelana Hock, County Clerk  
Polk County, Texas



# Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction 9-12-22

Inventory Items	Description of Equipment	Serial Number
	2 HP Towers	MXL3022 H7T 2U820105 QP

Transferring/Selling Dept. County Clerk

Dept. Head Signature Shelana Hoch

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

# Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction

Inventory Items	Description of Equipment	Serial Number
	6 Truck/Tahoe factory center consoles	None
	7 passenger van seats	None
	Glite computer tower (IT removed hard drive)	RC370KKR4001111900005

Transferring/Selling Dept.

Dept. Head Signature 

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

# Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction

Inventory Items	Description of Equipment	Serial Number
	Acer Veriton L900 Pro Desktop Computer tower	PS00808876732000220100
	H-P Compaq dx 2400 Micro Tower	MXL 8330FJL

Transferring/Selling Dept.

Dept. Head Signature

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:  
 Old Environmental Enforcement / Fire Marshal Computers  
 Hard drives have been removed by IT.

# Polk County Asset Management Form

Type of Transaction (check one)

Transfer   
Surplus/Salvage   
Waste

Date of Transaction

9-19-2022

Inventory Items

Description of Equipment	Serial Number
<del>Blue Office Chairs</del>	
2 Yellow chairs	None

Transferring/Selling Dept.

Emergency Management

Dept. Head Signature

C. Cornford

Receiving Department

Maintenance

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

# Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input type="checkbox"/>
Waste	<input checked="" type="checkbox"/>

Date of Transaction: 9-19-2022

Inventory Items	Description of Equipment	Serial Number
	3 Polos - Nicop	N/A
	3 Polos - Sans	N/A
	1 Button-up	N/A
	1 Black Arm Chair (Broken)	N/A

Transferring/Selling Dept. Emergency Management

Dept. Head Signature C. Cornford

Receiving Department Maintenance

Dept. Head Signature \_\_\_\_\_

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED: